



JASMINE WOMEN'S CENTER

OBSTETRICS & GYNECOLOGY

1983 Centre Pointe Blvd • Suite 104 • Tallahassee, FL 32308 • Phone : 850-210-0433 • Fax: 850-210-0437 • JasmineWomensCenter.com

No Show Policy

It is our desire to provide timely and accessible care to all of our patients at Jasmine Women's Center. We will make every effort to accommodate your scheduling needs. In return we ask for your help by keeping your scheduled appointments. In order to be respectful of the medical needs of other patients, please be courteous and call the office promptly if you are unable to keep an appointment. This time can then be offered to someone who is in urgent need of care.

No Show Policy:

Failure to arrive for your scheduled appointment will be addressed in the following manner:

Established Patients

- **First missed appointment** – You will receive a phone call informing you of your missed appointment with the opportunity to reschedule with the office. You will also be reminded you may incur a \$25.00 no-show fee if a second occurrence is within six (6) months.
- **Second missed appointment** – You will receive a phone call informing you of your second missed appointment with the opportunity to reschedule with the office no sooner than three weeks. You will incur a \$25.00 no-show fee if a third occurrence is within one (1) year.
- **Third missed appointment** – You will be notified of your third missed appointment and may be subject to dismissal from the practice at the physician's discretion and you will incur a \$25.00 no show fee.

New Patients

- **First missed appointment** – You will be notified of your missed appointment and may be subject to dismissal from the practice at the physician's discretion and you may incur a \$40.00 no show fee.

We appreciate your consideration.

I understand the No Show policy and the importance of calling to cancel my appointment in advance.

Signature

Date

Effective 11/1/2013